

29-May-2015

Ref: ABA-1012261

Brian Morrison
C/- Greg Jones
850 Matakana Road
Warkworth 0985

Dear Sir

**Project Address: 1334 Sandspit Road
Sandspit 0982**

I am pleased to advise that a refund of \$500.00 is due in the name of Sandspit Motor Camp for the damage deposit.

Our Finance Department's policy is to refund monies directly into a bank account.

Please complete the attached form and return with your **bank deposit slip**, so your refund can be processed.

Yours faithfully

Terrie Thompson
Building Support Officer
BUILDING CONTROL - NORTHERN